







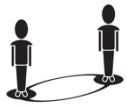
THE GREGORY SCHOOL






Guide to Reopening Campus




Return to Campus Plan




The health and safety of The Gregory School students, faculty, and staff are of the utmost importance. Based on recommendations from the Pima County Health Department, Centers for Disease Control and Prevention, American Academy of Pediatrics, National Association of Independent Schools, as well as local medical experts, enhanced health and safety policies and procedures will be implemented to mitigate potential risk involved with attending school in person. TGS is committed to creating an environment where learning can happen safely and productively. At this time, we are optimistic that we can begin learning in person, and are preparing our school campus with that goal in mind. At the same time, we are focused on improving our remote learning delivery even further.



COVID-19 Waiver Form	<p>Families and faculty/staff must sign a COVID-19 waiver form and return it to school.</p> <ol style="list-style-type: none">1. Waiver form was distributed to families on 8/5/2020, with requirement that form must be completed and returned prior to student being allowed on campus.2. Provisions of waiver include that presence on campus is affirmation that a person is not experiencing COVID-related symptoms, and family's commitment to comply with COVID-related rules.
Health Checks 	<p>Based on the agreed waiver form, families are responsible for monitoring their own health and must not send a student to school who may be sick.</p> <ol style="list-style-type: none">1. Protocols for how to handle a positive COVID diagnosis, and suspected illness, are contained in the Handbook for Students and Parents, and will be updated as appropriate and/or recommended by relevant health authorities.2. Universal temperature checks will not be done at the beginning of the school day.<ol style="list-style-type: none">a) If determined to be helpful in the future, random temperature checks may be instituted.b) Faculty/staff will watch for students who exhibit signs of illness (persistent cough, undue sweating/chills, etc.)
Mask Policy 	<p>Masks are required for everyone indoors and anywhere on campus where social distancing cannot be maintained.</p> <ol style="list-style-type: none">1. Everyone is required to provide their own mask and will be asked to wear a clean/new mask each day.<ol style="list-style-type: none">a) Mask must cover both nose and mouth, and cannot contain an exhalation valve or vent.b) Mask cannot have logos, words or pictures that represent implicit or explicit references to sex, alcohol, drugs, tobacco, weapons, illegal activity or hate speech.c) If someone on campus is not wearing a mask, they will be required to use one.d) If a visitor refuses to wear a mask, they will be asked to leave campus immediately.e) If a student refuses to wear a mask, they will be sent to either the isolation room or an empty office, family will be called, and they will be required to go home.f) Exceptions to mask requirement:<ul style="list-style-type: none">• While eating lunch in a designated area.

	<ul style="list-style-type: none"> • While playing an instrument outside at social distance beyond 6 feet. • During organized mask breaks under the supervision of an adult while outside and observing social distance. • Faculty/staff will be allowed to remove their mask when in a room by themselves, such as their office or classroom. <ol style="list-style-type: none"> 2. No food/drink which would require removal of masks can be consumed in classrooms. 3. Students may go outside to take a drink, remaining socially distanced. 4. Face shields are not allowed as a substitute for a face mask.
<p>Hygiene Practices</p> 	<p>Handwashing routines will be increased when on campus.</p> <ol style="list-style-type: none"> 1. Handwashing will be encouraged regularly throughout the day, especially before/after using shared equipment. 2. Fifth grade students will have handwashing times scheduled throughout the day. 3. All students will be directed to wash hands prior to eating, after using the restroom, after playground play, after blowing nose or coughing/sneezing, and after touching items in a public space or area. 4. Signs will be posted on restrooms about reduced capacity/social distance within restrooms. 5. Instruction will be given to students throughout the day to help prevent the spread of germs. 6. Traditionally-shared school supplies (art, extra pencils, etc.) will be dealt with by individual teachers as appropriate: <ol style="list-style-type: none"> a. Students provided appropriate supplies at beginning of the school year. b. Teachers will make sure other supplies are cleaned in between uses. 7. Musicians playing wind instruments in band have been provided instrument-specific PPE purchased by the school.
<p>Restrooms</p> 	<p>Outside doors to restrooms are to be kept open as much as possible to increase air circulation.</p> <ol style="list-style-type: none"> 1. Door stops have been added to each exterior restroom door, so the doors can be kept propped open. 2. No more than 2 people should be in a restroom at any given time, to maintain social distance. 3. Fans have been added to each restroom.
<p>Social Distancing</p> 	<p>Classroom spaces were evaluated and classroom layouts have been modified to ensure 6 feet of distancing between desks and work spaces.</p> <ol style="list-style-type: none"> 1. Social distancing encouraged throughout the day, especially before/after using shared equipment. 2. Signs are posted on restrooms requiring reduced capacity/social distance within restrooms. 3. Hand sanitizer stations are available in classrooms and buildings for use in between washing. 4. Office/classroom furniture rearranged for social distance guidelines, as appropriate. 5. Pool noodles can be used as visual cues/reminders, as needed. 6. Physical distance signage markers will be used for distance in key areas (Zeskind, lunch distribution areas, etc.) 7. Designated employee work spaces, where physical distancing is more difficult to accomplish, will have plexiglass type barriers.

<p>Classroom Space Allocation</p>   	<p>Student schedules and teacher assignments made with focus on reducing class sizes even more than in prior years.</p> <ol style="list-style-type: none"> 1. Classroom spaces <ol style="list-style-type: none"> a) Classroom furniture rearranged for social distancing. b) Most rooms accommodate approximately 10 students. c) 100 portable plastic desk shields will be deployed where helpful. 2. Theater, gym, library, dining hall, tents, outdoor tables will be used for larger classes and/or as "overflow" areas for some classroom spaces to maintain distance. <ol style="list-style-type: none"> a) Supervision will be available in overflow areas. 3. Airflow and circulation <ol style="list-style-type: none"> a) Faculty/staff encouraged to keep doors and/or windows open and use fans as much as possible to increase air circulation. b) Inspection of HVAC filters/exchange systems done prior to bringing students back on campus and systems were found to be in good working order. <ul style="list-style-type: none"> • The campus HVAC systems run 24/7. • The system uses MERV-A9A filters, and anything higher would tax the system and make it work less effectively or even break down. c) Portable air purifiers/HEPA filters purchased. 4. Outdoor spaces will be utilized for classes when possible. <ol style="list-style-type: none"> a) Tents have been installed totaling 9,800 sq. ft. of additional learning space. b) Additional folding tables have been purchased. c) Tents checked every 10 days or before and after any severe weather warning or surprise storm. d) Some classes may only be allowed to meet outdoors (band, choir, some PE classes) to allow for appropriate social distancing.
<p>Cleaning & Disinfecting Procedures</p>  	<p>Cleaning schedule/type</p> <ol style="list-style-type: none"> 1. Custodians' time on campus to be staggered to cover school day. 2. Restrooms will be disinfected and cleaned throughout the day and cleaning logs will be recorded by custodial personnel. 3. Spaces will be sanitized between groups (e.g., desks sprayed after a class leaves, equipment cleaned after use during PE, keyboards sanitized after use in the publication labs, etc.) 4. Outdoor recess/play equipment (ping pong paddles, soccer balls, basketballs, etc.), to be cleaned in between uses by different students. 5. Spray bottles of disinfectant (EPA approved) and paper towels will be in all classrooms to use throughout the day. 6. Hand sanitizer dispensers installed in every classroom and building frequented by students. 7. Deep cleaning. <ol style="list-style-type: none"> a) Dining hall and kitchen will be deep cleaned every Wednesday afternoon. b) Special cleaning will be done as needed in all high-touch areas. 8. Where possible, high-touch services will be reduced. 9. Door handles on Zeskind and other buildings modified so doors can be opened with arm.

	<p>10. Classroom doors will be left open during passing periods.</p> <p>11. Touch-free water bottle filling stations will replace drinking fountains.</p> <p>12. Club supervisors will make sure any areas used are cleaned appropriately after use.</p>
<p>Lunch Services/ Dining Hall</p>   	<p>Dining Hall</p> <ol style="list-style-type: none"> 1. Lunch schedule is the same staggered schedule as last year. 2. Deliveries will be scheduled to occur around 4:00 a.m. to avoid being on campus when students are present. 3. Extra cleaning will be done. <ol style="list-style-type: none"> a) Daily cleaning of the kitchen will be done by the staff. b) Weekly sanitizing of the kitchen and dining hall will be done on Wednesdays. 4. Staff will have gloves, masks, aprons. 5. Service/flow with outdoor lunch service. <ol style="list-style-type: none"> a) The dining hall will not be used by students. b) Markings on sidewalks will show appropriate distancing while in line. c) "Grab and go" sandwich and salad options to be provided in outdoor refrigerators or carts to help spread out students. d) Extra supervision will be provided by faculty/staff, to manage student flow, social distancing, and grab and go stations. 6. Food options: <ol style="list-style-type: none"> a) Food will generally be packaged individually. b) Goal is to use eco-friendly, compostable paper products and materials, but recognize that there will be waste. c) Food will all still be from scratch, not prepackaged store-bought. d) Plan for the remainder of the semester will be: <ul style="list-style-type: none"> • Complete meal choices (students will pick one). • Meal choices will consist of three plate options. • Fruit – available throughout the day. • Beverages - juice/water provided in cups. • Condiments/sauces will be individually packaged. e) Allergies/special food needs - same as last year – pre-packaged with student's name. 7. Seating Options: <ul style="list-style-type: none"> • Outdoor seating – more than last year. • Periodically, or as needed – some classrooms/Advisories may be open for eating lunch.

<p>Sports</p> 	<ol style="list-style-type: none"> 1. Fall sports season has been cancelled. 2. Remaining sports seasons will be evaluated as the year progresses. 3. Upper School conditioning phase began Sept. 21, 2020. <ol style="list-style-type: none"> a) All workouts are outdoors and are no-contact. b) All athletes and coaches required to wear masks. c) Sessions are limited to 20 athletes each, which are split into groups of no more than 10. d) Participation forms/waivers must be signed prior to participation. e) Parents and guests are not allowed to attend. f) Athletes sanitize hands prior to leaving school, and are encouraged to wash hands and take a shower upon arriving home. 4. May consider offering additional informal skills development sessions, sports, physical activity options. 5. For all sports/PE, the coaches and teachers are taking into account appropriate new measures. <ol style="list-style-type: none"> a) Tentative plan <ul style="list-style-type: none"> • No more than 22 students in gym at a time. • No doubling up on classes in gym. b) Social distancing will be incorporated whenever possible. c) Balls, equipment and relevant surfaces to be cleaned following use. d) Students will be encouraged to wear their athletic wear to school, so as to not require use of locker rooms.
<p>Families/Visitors School Meetings Field Trips</p> 	<ol style="list-style-type: none"> 1. All families and visitors are required to wear masks on campus. 2. Parents/guardians must stay in cars at drop-off/pick-up and are not permitted to walk their child into school buildings. 3. Visitors on campus must make an appointment in advance and will be required to sign a health status form. 4. Frequent campus visitors, including the Community Gardeners, are required to sign a waiver. 5. Visitors will be asked to limit movement around the campus to the area they are approved to visit. 6. All-school and other large school meetings have been discontinued at this time. <ol style="list-style-type: none"> a) In the future, meetings may be held virtually, or in outdoor areas. 7. Field trips - No fields trips will be scheduled this semester.
<p>Social Media</p> 	<ol style="list-style-type: none"> 1. Social media reminders <ol style="list-style-type: none"> a) Students and families are asked to be responsible on social media; not spreading rumors about who is/isn't following rules on or off campus, possible illnesses, speculating about diagnoses, etc.

<p>School Health Plan</p> 	<ol style="list-style-type: none"> 1. Students/faculty/staff feeling sick at school: <ol style="list-style-type: none"> a) People with fever, cough or other COVID-type symptoms will go to the isolation area in the former Hawk's Nest to be evaluated. <ul style="list-style-type: none"> • The isolation area will be supervised by an experienced medical professional when a student is present. • If student must be picked up, family will be directed to pick up directly from the back door of the gym, so student does not need to walk again through campus. • Protocols set forth in the Student Handbook and/or as recommended by the Pima County Health Department will be followed about how to proceed. b) Students/faculty/staff without COVID-type symptoms who don't feel well or are injured will go to Zeskind, MS office, or to the counselor's office. 2. If it is determined that a student must go home, they must be picked up within 2 hours of parent/guardian being notified of such need; failure to do so may result in withdrawal of student for rest of semester. 3. If the school is notified that one of the students, faculty, or staff has been diagnosed positive for COVID-19, the school will notify the Pima County Health Department and proceed as the PCHD and/or Arizona Department of Health Services recommend. 4. Social/emotional health <ol style="list-style-type: none"> a) As we transition to in-person learning, faculty/staff will work with students on an age- and developmentally-appropriate level to learn and follow the new rules. b) The TGS Counselor will be actively engaged in helping the entire school community acclimate and address any issues of stress/anxiety.
<p>Travel Guidelines / Recommendations</p> 	<p>Recommendations to TGS community</p> <ol style="list-style-type: none"> 1. Travel <ol style="list-style-type: none"> a) If families travel by air during the semester or any breaks, the family is asked to quarantine for 14 days upon return, beginning with the day they return to Tucson. <ul style="list-style-type: none"> • If the family is feeling well, they can "test out" of quarantine after the 5th day (if they were exposed during such travels, the virus should appear by that time in their system), and present a negative PCR test dated after the 5th day to allow return to campus. b) If a family travels by car during the semester or any breaks to any location that is experiencing a higher positivity rate than Tucson (i.e. anything 8% or higher), the same protocol as for flying applies. 2. Visitors <ol style="list-style-type: none"> a) If a student or family has close contact with anyone who has recently traveled by air or who is visiting from a location that is experiencing a higher positivity rate than Tucson, the travel protocols should be used. b) The Pima County guidelines for "close contact" include: <ul style="list-style-type: none"> • Being within 6 feet of another individual for more than 15 minutes • Direct physical contact (hugging or kissing) with another individual • Sharing eating or drinking utensils with another individual • Being coughed or sneezed on by another individual 3. Flu shots are recommended, when medically appropriate, for all TGS community members.